

*The Western New York Educational Service Council announces an important professional development opportunity for 2009-2010.....*

## **“THE NEW ADMINISTRATOR SEMINAR SERIES”**

**(For New or Nearly New Principals, Assistants, Directors and Coordinators, or those in Leadership Graduate Programs)**

New Administrators need strong assistance and continuing professional development to help them grow and be successful. Administrative positions are becoming more challenging and complex every year. It takes time for those less experienced in the field to understand how they will function in their most important role.

### **THE TOPICS**

**Wed 9/23     *Effective Organization for Success***

**7:45 a.m. – 10:00 a.m.**

The presenters will discuss how to more effectively organize your day-to-day schedule, monthly and yearly planning, and running effective and efficient meetings. In addition, the art of delegation and systemic thinking will be discussed.

**Presenters:**

Sue Corrie – Principal at Harris Hill in the Clarence School district

Dr. James Dempsey – Director of Curriculum and Instruction at Sacred Heart Academy

Gil Licata – Principal of Starpoint High School

**Wed 10/21     *Wearing the Striped Shirt - Refereeing Conflict and Handling Difficult Situations***

**7:45 a.m. – 10:00 a.m.**

Discussion will center on how to handle difficult situations and how to de-escalate conflict situations at all levels in the educational world.

**Presenters:**

Dr. Thomas Coseo – Superintendent of Clarence School District

Joel Weiss – Principal of Kadimah School of Buffalo

**Wed 11/19 *Lessons They Don't Teach You in Grad School***

**7:45 a.m. – 10:00 a.m.**

Topic to be covered include: understanding power bases in school communities, mending fences and building consensus, and short cuts and “minefields” that new administrators need to be aware of.

**Presenters:**

Robert Farwell – recently retired Principal at Orchard Park High School

Dr. Paul LaFornara – recently retired Principal of City Honors School in Buffalo

Joe Podgorski – recently retired Principal at Amherst High School

**Wed 12/9 *The Age of Entitlement and its Implications***

**7:45 a.m. – 10:00 a.m.**

The presenters will discuss an increasing trend from all segments of the school population that focuses on the feelings that everyone is entitled to be the exception rather than the rule, and entitled to special considerations and privileges. The presenters will explore this cultural phenomenon while discussing strategies on how to handle situations that result from these expectations of entitlement.

**Presenters:**

Joan Thomas – Superintendent of Orchard Park School System

Dr. Teresa Lawrence – Director of Curriculum at Clarence Central Schools

**Wed 2/24/10 *Getting the Right People on Board to Ensure Success***

**7:45 a.m. – 10:00 a.m.**

The panel will discuss the interviewing process and what top administrators look for when selecting employees. Mentoring, inspiring, and evaluating new hires will also be discussed.

**Presenters:**

Jill Pellis – Principal at Transit Middle School

Dr. John Ptak – Director of Personnel in the Clarence School district

John McSwan – Principal at West Seneca West High School

**FORMAT:** Working Breakfast Meetings – Mentoring Atmosphere: Highly Interactive

**LOCATION:** The Millennium Airport Hotel, 2040 Walden Avenue, Cheektowaga, NY

**These sessions offer an opportunity for less experienced administrators to learn from seasoned pros and perhaps develop some collegial networking and mentoring relationships. \$300 for all five sessions. \$225 for Service Council Affiliate Districts.**